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Step by Step Guide

Tanzania Visa Process

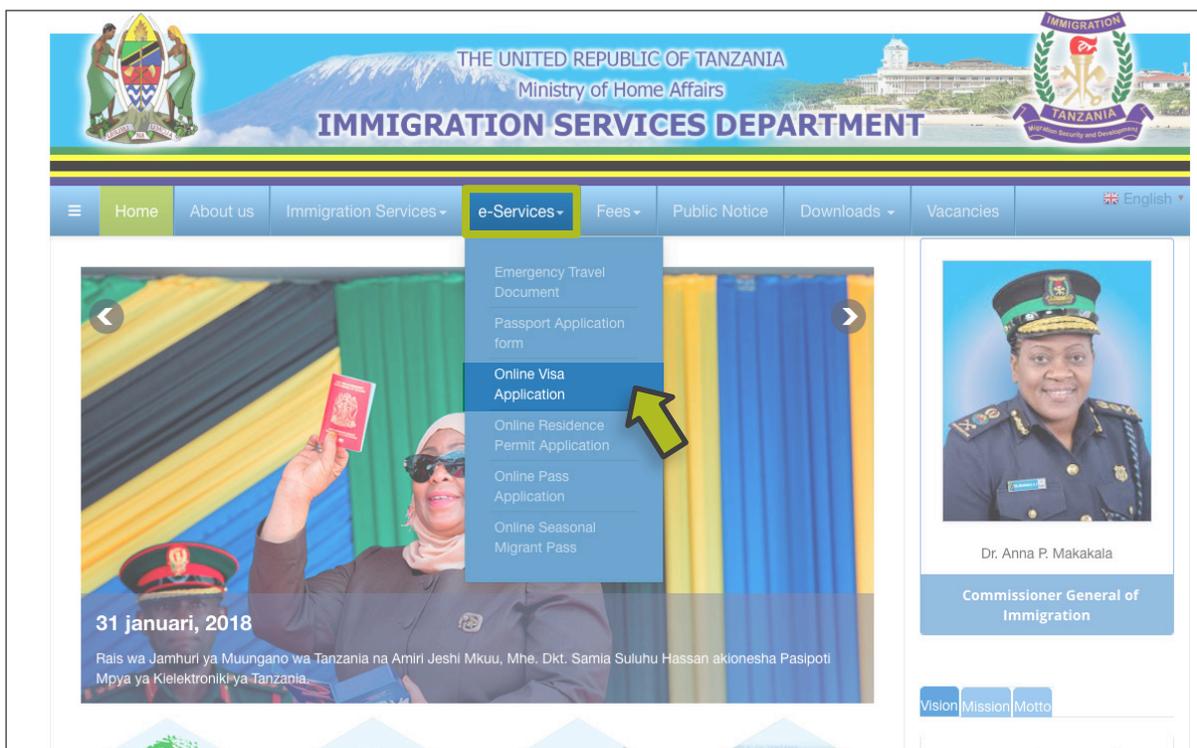# Step by Step Guide to Obtain a Visa in Tanzania

TANZANIA PROCESS

• Please have your **Journey Summary** ready to reference while applying for the Electronic Travel Authority (ETA). You will need to upload it later on in the process

• You can locate your **Journey Summary in the Documents section of MyAccount** or it can be requested directly from our Reservations team

REGISTRATION FOR TANZANIA

01 To enter Tanzania you will need an approved Tanzanian Visa. You can begin this process at the following link: **https://immigration.go.tz/**

02 After copying and pasting the link provided above, hover over **e-Services** and click on **Online Visa Application**

03

That will bring you to the following webpage, select **New Application**

04

Fill in your **Basic Information,** making sure to save your security questions, then select **Start New Application**

05

Make sure to **save your Application ID**, then select **Proceed to next step**

06

Fill in your **Personal Information**, then select **Save and Continue**

07 Fill in your **Contact Information**, then select **Save and continue**

08 Add your **Passport Information** then select **Save and Continue**

09

Fill in your **Travel Information** using the information from your **Journey Summary,** then select **Save and continue**

10

Upload your **passport photo and passport bio page** in their respective fields. Upload the **Journey Summary in the Supporting Document(s) section**, then select **Save and continue**

11 Review your information then scroll down to the **Declaration** section. After reading the declaration, **check** the box at the bottom of the page and select **Save and Continue**

DECLARATION STATEMENT

I confirm that the information that I have provided is true to the best of my knowledge. And that, I have checked all the details on this registration form are correct and that I have provided copies of the appropriate photographs and documents where required. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable.

VISA TERMS AND CONDITIONS

IMPORTANT: IT IS STRONGLY ADVISED FOR ALL APPLICANTS TO CAREFULLY READ THE VISA GUIDELINES PROVIDED, THE DISCLAIMER AND THESE TERMS AND CONDITIONS. APPLICANT ACKNOWLEDGES TO HAVE READ, UNDERSTOOD AND AGREED TO ALL THESE TERMS WHEN HE/SHE CLICKS "I AGREE" BUTTON OR AN EQUIVALENT INDICATOR THERETO.

i. All Applicants should be in possession of a passport which have a minimum validity of six month and which has not less than one unused Visa page before Visa application submission;
ii. Applicants who do not possess their national passports, must indicate their type of passport in the respective field within online application;
iii. Each Applicant is required to select the right type of Visa. Applying for a wrong type of Visa may lead to rejection;
iv. Ensure all supporting documents for a particular type of Visa are uploaded in the online application. All Visa application requirements are calculated based on general criteria and can vary due to various factors including but not limited to the information provided by the applicant;
v. Applicants are required to lodge Visa applications ten days before their expected date of travel and two months for those persons and applicants whose countries fall under referral Visa category;
vi. Once the online application form is submitted by the applicant, further modifications are not allowed. Hence applicants are requested to check and validate the details before submitting the online application form;
vii. In case of Visa rejections, the Immigration Service Department holds the right to give or withhold reasons for rejection to the applicant;
viii. In case a Visa approval / Grant notification has been issued, the applicant cannot make a request for such approval to be postponed or change the dates stipulated therein for its validity;
ix. The applicant is not expected to arrive to the United Republic of Tanzania before his / her visa application being approved. If for any reason the applicant arrives before such approval, he / she may be subjected to pay a non - refundable respective Visa fee;
x. Upon Visa Grant, an applicant is issued with a Visa Grant Notice which specifies Visa start date and Visa end date, which the holder is required to observe;
xi. Visa Grant notification is not the final authority to enter the United Republic of Tanzania as it is the Immigration Officer at the entry point who has the final authority on entry decision based on reasonable grounds;

Non Refund Policy

All Visa fees are pre-paid, non-refundable and non-transferable. The non-refundable policy applies in all and not limited to the following circumstances;

1. Upon rejection/denial of the Visa application.
2. Upon cancellation of the Visa application after submission by the applicant's own cause.
3. Upon travel cancellation or postponement by the applicants own cause after being issued a Visa approval/grant notification.
4. Upon double payment when the applicant submits another Visa application of the same respect or of a different type of visa before the first Visa application submitted has been processed.
5. Upon double payment when the applicant arrives before his online visa is approved, and the Immigration Officer at the entry point subjects him/her to pay Visa on arrival.
6. Upon not receiving a Visa Grant notification in his/her email. NB: Applicants are advised to track the progress of their applications online by using their credentials which they submitted while filling the visa application form.

Liability

Immigration Services Department will not be liable by reasons of any delay or cancellations of journeys caused by events that are outside the Department's control including but not limited to, acts of God, government actions, war or national emergencies, acts of terrorism or other related events.

Modification of Terms and Conditions.

The Immigration Service Department reserves the right to change the terms and conditions without prior notice. The applicant is responsible for regularly reviewing these terms and conditions.

☐ Please indicate that you have read and understood the information provided above.

Save and continue |

12 Review the payment section and select **Proceed with Visa or Mastercard**

13 Select **Pay Now** and proceed with payment

14

Enter your payment information and select **Pay** to complete your application